

Pacific Educator

Magazine Writer's Guidelines

Published twice a year, PREL's magazine, *Pacific Educator*, contains articles focusing on classroom best practices, and includes PREL program updates from throughout the Pacific. The magazine's audience is made up largely of teachers and educational administrators. Its articles highlight teaching perspectives, techniques, and strategies that are research-based and applicable to a wide range of classroom settings. We welcome articles on all topics in the education field, including: assessment; multicultural education; contextualization; teacher quality; special education; Science, Technology, Engineering, and Mathematics (STEM); English language learners; evaluation; research; best practices; teacher resources; library and information sciences; and professional development. We emphasize educational issues and topics that relate to the Pacific region, but we also publish articles related to other parts of the world.

The editorial staff of *Pacific Educator* is always looking for high-quality, innovative articles that represent a diverse range of perspectives. To submit an article, please follow these guidelines:

1. Articles should avoid education and research jargon. Please remember that the magazine's audience is made up largely of teachers; articles should therefore be written with them in mind.

2. Article lengths may vary. We prefer articles that are 1- to 2-pages in length, unless the topic substantiates the need for more detailed explanation or discussion. Please keep your article's word count within one of the following ranges:

1 magazine page = 600–650 words

2 magazine pages = 1250–1300 words

3 magazine pages = 1850–1950 words

3. Visuals and graphic elements, such as tables, charts, text sidebars, and bulleted lists, are encouraged. You may submit graphics in separate files to be inserted in your article during the magazine's production stage. If you choose to do so, please submit such material in its original format (.eps, .xls, .doc) so it can be modified, if necessary. Add a note to your manuscript indicating where the graphic should be inserted.

4. Photos are highly encouraged. Please submit a high-resolution digital photo or photos (.jpg or .tiff, minimum of 300 dpi) that compliment your article.

IMPORTANT: Photos must comply with PREL's copyright permission policy. We require our *Permission to Use Copyrighted Material* form to be signed by all identifiable persons in the photo. If children are in the photo, a parent or guardian must sign for them. The photographer will also be required to sign our permission form, as well. (See form on page 2 of this document.)

5. Submissions must be original and unpublished works written by the author(s), and must not have been either previously published or currently under consideration by other publications. Authors whose articles are selected for publication will be required to sign the *Permission to Use Copyrighted Material* form (See form on page 2 of this document), giving PREL non-exclusive, royalty-free rights to their work. PREL or PREL's partners may reprint the work, in whole or in part, in other PREL publications or in its partners' publications.

6. Our editors reserve the right to make changes to the article for the sake of clarity and fit. Articles with substantive editorial changes will be returned to the authors for final review and approval prior to final publication.

Articles should be sent to communications@prel.org. Please use file formats: Word (.doc) or Rich Text Format (.rtf). If you have any questions, please contact antolosc@prel.org or elizondo@prel.org.



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